

# Educational Leader Policy

## Scope

This policy applies to children, families, educators, staff, approved provider, nominated supervisor and management of the Preschool

## Statement

Willoughby Community Preschool is committed to ensuring that a responsible person who meets the requirements of the National Regulations, who is either the Nominated Supervisor or a teacher, is duly appointed as the Educational Leader, at all times the Preschool is operating.

## Legislative Requirements

### NATIONAL QUALITY STANDARD (NQS)

QUALITY AREA 7: GOVERNANCE AND LEADERSHIP		
4.2	Staffing	Professional standards guide practice, interactions and relationships.
7.1	Governance	Governance supports the operation of a quality service.
7.1.3	Roles and Responsibilities	Roles and responsibilities are clearly defined, and understood, and support effective decision-making and operation of the service.

EDUCATION AND CARE SERVICES NATIONAL LAW AND NATIONAL REGULATIONS	
118	Educational leader
145	Staff record
148	the staff record must include the name of the person designated as the educational leader in accordance with regulation 118.

## Related Policies

Programme Policy	Interactions with Children, Family and Staff Policy
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## Goal

The designated Educational Leader will have suitable qualifications and experience in accordance with the Education and Care Services National Regulations (2011).

The Educational Leader will demonstrate a thorough understanding of the Early Years Learning Framework to guide and mentor colleagues in the planning, reflection and the implementation of contextual curriculum.

The Educational Leader's qualification, experience and contribution to a culture of continuous learning will be evident in the Preschool community.

## Strategies

All strategies detailed below are to be endeavoured to be implemented to the extent reasonably practicable.

### Willoughby Community Preschool Management will:

- Designate, in writing, a suitably qualified and experienced educator, co-ordinator or other individual as Educational Leader at the service to lead the development and implementation of educational programs in the service.
- Periodically re-assess the competence of the appointed Educational Leader to continue to perform this role.

### Educational Leader will:

- Document acceptance of the position as Educational Leader of the Preschool in writing and place copy in personal file;
- Demonstrate ability to draw on professional experiences, current theory and practice and review and develop approaches to the documentation of programs and children's learning that is contextual to the Preschool;
- Support teaching teams to engage with the Early Years Learning Framework to provoke discussion and deliberation that facilitates reflective practice;
- Advocate for quality, innovation and excellence in early childhood practice.
- Demonstrate thought leadership as befitting the Preschool's high standing amongst preschools in the Willoughby area and surrounds, including by participating in education forums and groups in the broader community, and providing informal guidance to other preschools where requested.

### Continuous Improvement/Reflection

Our *Educational Leader Policy* will be reviewed on an annual basis in consultation with children, families, staff, educators and management.

## References

Education and Care Services National Law 2010

Education and Care Services National Regulations 2011

## Review

POLICY REVIEWED	May 2023	NEXT REVIEW DATE	May 2024
MODIFICATIONS	<ul style="list-style-type: none"><li>• policy maintenance</li><li>• continuous improvement/reflection section added</li><li>• Childcare Centre Desktop resources accessed</li></ul>		
POLICY REVIEWED	PREVIOUS MODIFICATIONS	NEXT REVIEW DATE	
May 2018	<ul style="list-style-type: none"><li>• policy maintenance - no major changes to policy</li><li>• minor formatting edits within text</li></ul>	May 2020	